

Santal Bidroha Sardha Satabarshiki Mahavidyalaya

ESTD-2005



Government Aided, NAAC Accredited College

Affiliated to Vidyasagar University & Recognized by UGC (under 2(f) & 12(B))

P.O: Goaltore, Dist: Paschim Medinipur, PIN-721128

Phone & Fax: 03227-288063, Email: sbssm_goaltore@rediffmail.com, Website: www.sbssmahavidyalaya.ac.in

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Date: _____

Institutional Strategic Perspective Plan



ABOUT THE COLLEGE

- The name of our college is **Santal Bidroha Sardha Satabarshiki Mahavidyalaya** (सान्ताल बिद्रोह सार्ध शतवार्षिकी महाविद्यालय/Sāntal-Vidroha-Sārdha-Śatavārṣikī-Mahāvidyālaya). The college is established in the year 2005. It is the only higher educational institution of the Block namely, Garhbeta-II of the district West Midnapore. The institution is accredited B+ Grade by NAAC in the year 2017 and receives RUSA 2.0 (Rastriya Uchchatarā Siksha Abhiyan) in 2018.
- The college is affiliated to Vidyasagar University since its inception. From the very beginning the institution is trying to render qualitative education and arouse consciousness among the students in all spheres of life through different academic and co-curricular activities. The college has four units of National Service Scheme (NSS) running in full swing. It is worth mentioning that students of this college regularly represent Vidyasagar University at the State Level, Zonal and National Competitions with success.
- Goaltore is the headquarter of Garhbeta Block-II in Paschim Medinipur district of West Bengal. It is surrounded with all sides by abundant beauties of nature. The latitude in this area is 22°42'33'' N, longitude is 87°10'18''E, and altitude is 234 Feet. The dense forests, the rivulet, the green vegetation, the fascinating sights and sounds of nature really transport the inhabitants of the world of Utopia. Goaltore is like a capital of numerous villages within the radius of 20kms.

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MOTTO

"VIDHWAN SARVATRA PUJYATE" (विद्वान् सर्वत्र पूज्यते), a phrase of Sanskrit verse, meaning "The learned are worshipped everywhere", has inspired Santal Bidroha Sardha Satabarshiki Mahavidyalaya since its inception.

VISION

Santal Bidroha Sardha Satabarsiki Mahavidyalaya, situated in the Jungle Mahal area, is driven to provide excellent educational opportunities that are responsive to the needs of our students (mainly inhabited by SC, ST and OBC) and empower them to meet and exceed challenges as active participants, shaping the future of our families, villages, communities, state, country, and the world.

MISSION

- ❖ The institution is committed to provide qualitative higher education with encompassing capacity building for knowledge economy towards progress of rural populace particularly, socio-economically disadvantaged groups with special focus on rural women.
- ❖ The college caters to the need of education and enlightenment to the students of the vast adjoining locality and which are from socio-economically disadvantaged in terms of education and women empowerment.
- ❖ To develop a responsible, sensitive youth force who have social commitments for the greater section of society at large.
- ❖ To ensure accountability towards the society.
- ❖ To build up a general environmental awareness and a community feeling for the locality at the micro level along with the current ecological consciousness on the global issues at the macro level.
- ❖ To introduce various skill base and value added courses as suggested by the affiliated university for the implementation of NEP-2020 from the session 2023-24.
- ❖ To create enough infrastructural facilities for Multidisciplinary courses as mentioned by the University guidelines.
- ❖ The prime objective in establishing the college in the rural area is to educate and empower women who can from socially down trodden, economically marginalized and educationally backward communities. Therefore, the institute has taken a number of initiatives to empower the rural populace with a focus on Women Empowerment to achieve its mission of spreading higher education among the remote, rural villages of the district of Paschim Midnapore, West Bengal.

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LEADERSHIP

- To attain the stated vision and mission, the college has a well-defined organizational structure, which can be divided into two parts on the basis of functions normally performed for the effective management of the college. 'Formulation of Plan' is one part and 'Execution of the Plan' is the other one. In formulation of plans the college has constituted various sub committees among which Teachers' Council, IQAC, Academic Council are deemed to be the next to the Governing Body, because most of the Teachers and Staff represent the same. Execution of such plans is normally done by the Governing Body. The Principal is the academic and administrative head of the college and is the chairperson of all sub committees/cells.
- The college believes in ineffective leadership which is visible in various institutional practices like decentralization and participative management. The HOI interacts with the ICs time to time or calls meetings of the concerned sub committees. These meetings usually take policy decisions and devise operational procedures. This reduces the considerable workload of the office and generates valuable experiences among the faculty members to tackle day to day problems and handle unforeseen challenges. The college also tries to modify or apply correction on the basis of past experiences. Each department functions as an autonomous unit in teaching and learnings. As a result, it is seen that departmental seminars, special lectures, students seminars and such other academic activities are successfully organised. Teachers' Council and IQAC has been given so autonomy that they can function next to the Governing Body of the college. No decision of IQAC and Teachers' Council is left to execute by the highest body (GB) of the college. Other sub committees also function independently with a participate management with other bodies. This shows that the college complies with the practice of decentralization mode of administration.

ADMINISTRATION

- The college administration is functioned by Governing Body which is the highest policy making body. It is at the top of the structure representing different cross-sections that provides overall guidance/supervision and a deliberate framework.
- The Governing Body of every Govt. Aided College of the state is formed/reformed as per the revised rules & regulations of Government of West Bengal (Kolkata Gazette, No. WB/SC-247, dated 22 March 2017) and the Statute of affiliating university i.e., Vidyasagar University, Midnapore.
- Formulation of policies, strategies and plans are normally done by the Governing Body of the colleges. In case the GB is not formed in due course of time or dissolved due to some other reasons an Administrator is appointed by the Govt of West Bengal.
- After consultations with the HOD/Coordinators of the current Departments of the college and the conveners/coordinators of the various sub committees/cells constituted by the GB in recommendation of Teachers' Council the HOI, the Principal prepares a draft of agenda for discussion in the house and finally the same are sent to the President of the GB. As soon as the agenda are approved, the Principal convokes a formal meeting of the house.
- Various committees/Cells of the college help in monitoring and facilitating several academic and administrative functioning. The decentralization of power is the evident from these committees, some of them are statutory and the others are non-statutory in nature. Some are formed as direction by UGC, NAAC and DPI, Govt. of West Bengal.

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MAJOR STRATEGIES FOR DECENTRALIZATION & PARTICIPATIVE MANAGEMENT

- Regular Departmental meetings headed by Heads of the Departments,
- Regular meetings of various subcommittees like the Academic Committee and IQAC,
- Feedback collection and analysis for stakeholders,
- Preparation of Self Appraisal Report by both Teaching & Non Teaching Staff,
- Participation in the institutional governance and in their short term and long term Institutional Perspective Plan,
- To prepare Plan of Action and analyze Action Taken on regular basis,
- Academic and Administrative Audit on regular basis and
- The Principal meets all stakeholders including students every day and visits departments once a week.

REPORT ON STUDENT ADMISSION AND SUPPORT

The college has introduced 'Student Admission and Support' system through online as one of the important plans of action of the college by purchase policy from the company through tender process in order to organize the yearly admission in the college transparently based on merit list and reservation policy from 2017 to 2023. The process is held as per the guidelines of Higher Education Department, West Bengal and Vidyasagar University (VU) every year. The last year (2023-2024) the admission was done under the portal of Vidyasagar University. This year namely, 2024-2025 the Higher Education Department has taken initiatives to conduct it centrally.

After the admission is over our college takes over the management of its own data through SMART ERP for further processings like, registration from VU, preparation of I Card, change of subjects, verification of documents etc.

The college has formed a Sub Committee for Online Students Admission for smooth running of the entire process.

Sl. No.	Composition	Position held
1	Dr. Amit Phadikar, Principal	Chairman
2	Dr. Koushik Dey, Assistant Professor in Physics	Coordinator
3	Dr. Uttam Roy, Assistant Professor in Bengali	Member
4	Dr. Manoj Kumar Mishra, Assistant Professor in Sanskrit	Member
5	Sri Gopinath Das, Librarian	Member
6	Sri Animesh Kundu, Accountant	Member
https://www.sbssmahavidyalaya.ac.in/Online-Admission.php		

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LIBRARY MANAGEMENT

The college has introduced Library Automation system in the year 2016 using SOUL software. Presently, the SOUL softwares shift to KOHA Integrated Library Management Software (ILMS) in 2022. The cloud based Integrated Library Management System (KOHA) not only provides the OPAC searching facility. It is available to renewal facility and personalized profile monitoring facility from their home. The institution has NLIST subscription in the year 2017-2018. The college had paid Rs. 5,900/- per year towards AMC for NLIST. The library has remote access to various national and international e-journals and e-books through N-LIST by INFLIBNET. The membership of the library is open to all students, teaching and non-teaching staff of college. The central library has provided various type of services like, (1) Reference Service, (2) Reprography Service, (3) e-Library Service, (4) Book Circulation Service and (5) Current Awareness Service. The college has purchased Library resources including books & journals of more than Rs. 9,00,000=00 from RUSA 2.0. In the academic year 2022-2023 the college has purchased books of Rs. 60,788/-.

The college has formed a Sub Committee for Library for smooth running of the entire process.

Sl. No.	Composition	Position held
1	Dr. Amit Phadikar, Principal	Chairman
2	Sri Gopinath Das, Librarian	Convener
3	Sri Arup Ratan Chakraborty, Associate Professor in English	Member
4	Dr. Sankar Kumar Dey, Associate Professor in Physiology	Member
5	Smt. Ashima Dhal, Assistant Professor in Chemistry	Member
	Sri Shovan Maity, Assistant Professor in English	Member
6	Sri Uttam Roy, Assistant Professor in Bengali	Member

https://www.sbssmahavidyalaya.ac.in/index.php/index.php?option=com_content&view=article&id=51&Itemid=0

STRETEGIES IN REVIEWS OF TEACHING-LEARNING PROCESS

- The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Basically, it is performed through Feedback and analyzing the same. The feedback is further analyzed through committee discussion consisting of HOI and faculty members.
- The feedback is obtained from students, parents, teachers and alumni.
- Feedbacks are analyzed at upper management and the action taken once the feedback is received. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Observations on general trends are also made.
- Implementation of Blended Learning (offline and online learning) in the current situation- Implementation of online learning through online platforms like Google Meet, using LMS as a teaching tool, and Digital library. Assessment through online tests and assignments.

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- Sensitizing and Training teachers in innovative trends and methodologies through Seminars, webinars, and workshops.
- Monitoring the academic activities-formulation of the academic calendar, and analysis of feedback from stakeholders for concrete actions towards redressal of grievances/shortcomings are the activities that are targeted towards quality assurance. University performance of the students is analyzed to get a better feel of departments which may require revamping in terms of manpower or teaching aids.
- The IQAC has contributed by better coordination and communication to the departmental heads at the beginning of each academic session to coordinate work allotments of teachers is done by the IQAC so that teachers with specialized skills are utilized optimally for duties in other departments as well.
- IQAC has been encouraging teachers to prepare files for CAS. The cell has been able to mobilize Departments to organize webinars of national and international repute. A Bulletin of the academic activities has been published in an electronic form.
- The cell is very much active to maintain contact with the students to enhance the quality of student life through creating WhatsApp groups of each Department. It also encourages teachers to form a Mentor group for slow learners.
- The IQAC inspires authority to publish college magazine, wall magazine, prospectus, bulletin etc.

TO CREATE RESPONSIBLE CITIZEN

The college ultimately aims at offering responsible citizens to the nation by making the students:

- Lifelong learners,
- Self-driven innovators,
- Effective and skilled communicators adopting new technologies and methods,
- Creative Researchers and reflective thinkers,
- Engage as individual and team worker,
- Environment and Sustainability conscious person to protect global ecosystem,
- Highly knowledgeable, Competent and Professional leaders
- Technology understanding,
- Emotionally Balanced, Morally Upright and cultured citizen.

IQAC STRATEGY

- **Students:** The institution sincerely works to prepare the students for their higher studies. The institution ensures a justified and proper admission system in the college strictly on the basis of merit. Online application process is quite transparent, efficient and user-friendly. Apart from the routine academic classes, the students are also given exposure to sports and seminar.
- **Research:** The basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects.
- **Examination and Evaluation:** Institution adheres to the norms of evolution pattern set by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc.
- **Teaching and Learning:** For teaching in Humanities and Science Departments, presently the teachers are using laptops and LCD projectors in the classrooms to make the teaching learning process more

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interactive. Some departments use different academic software's ensure advanced learning process. Internet access is provided to students under the supervision of teachers.

- **Curriculum Development:** The Institution implements the syllabus and curriculum of Vidyasagar University, Midnapore. Since the college is affiliated to this University, there is no scope of development of curriculum by its own capacity.
- **Promotion:** IQAC encourages teachers to prepare files for CAS. The cell mobilizes Departments to organize Seminars/Webinars/Special Lectures of national and international repute. Bulletin of all academic activities of the college is been published in an electronic form. The cell is very much active to maintain contact with the students to enhance the quality of student life through creating WhatsApp groups of each Department. It also encourages teachers to form a Mentor group for slow & advance learners.
- It reviews the academic audit of all departments and organizes student-teacher-parents feedback on regular basis. It inspires authority to publish college magazine, wall magazine, prospectus, bulletin etc.

INSTITUTIONAL VALUES & SOCIAL RESPONSIBILITIES

The institution always aims to maintain equal opportunities for both men and women among all stakeholders. The college considers gender equality as utmost importance and strongly prefers to form committees in which men and women are equally represented and involved in decision making. To mention a few measures are: (1) Internal Complaints Committee, (2) Women's Cell etc. In addition to these the college has a duly constituted Anti Ragging Cell and Discipline Committee to ensure safety and to protect the interests of all female stakeholders. All the committees/cells ensure compliance with the provision of UGC regulation 2009 at the institute level as well as the provisions of any law for the time being in force concerning ragging. To spread awareness among the girls' students some special papers as prescribed in the syllabus on Women's Writing (English literature, Sem-V, CC-12, Philosophy, GE-2, Political Science - Sem-1, CC-1) are taught in the classes to spread knowledge and awareness of women's rights, patriarchal oppression etc. A separate Common Room for girl students is made available in the campus. Lady Attendants are engaged in the Girl's Common Room.

WASTE MANAGEMENT STRATEGY

- **Solid Waste Management:** All solid wastes like, paper, metal, glass, dry waste, e-waste are separated in different bins in the college and resold to the local vendor. Bins are kept in classrooms, laboratories and toilets a teach floor. Solid and liquid wastes generated in the science laboratories are collected separately and disposed time to time. The solid wastes generated from the garden are used in a vermin-composting pit to generate manure which is used for gardening purpose.
- **Liquid Waste Management:** The liquid wastes generated by the laboratories like Chemistry, Botany and Zoology are disposed. The harmful wastewater/Nontoxic chemicals emitted from the lab during the experimentation are also disposed of. Liquid wastes are managed through proper sanitary pipes which are connected to safety tank in underground. Safety tanks are designed at the corner of our college. Biomedical wastes and hazardous chemicals and radioactive wastes are not produced in this campus. Waste recycling system does not exist in this campus.

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- **E-waste Management:** The waste computers and computer peripherals are first marked as scraps by the respective department and then checked by ICT Committee. E-waste like batteries, print cartridges, and old/obsolete computers is sold to vendors for recycling.
- **Waste Recycling System:** Biomedical wastes hazardous chemicals and radioactive wastes are not produced in this campus. Waste recycling system does not exist in this campus.

INCLUSIVE ENVIRONMENT & SENSITIZATION

- The institution believes in equality of all cultures and traditions. As an evident from the fact that students belonging to different caste, creed and religion are studying without any discrimination in this college. Students from minority community study Sanskrit in this college. Though the institution has diverse socio-cultural and different linguistic background we do not have any intolerance towards cultural, regional, linguistic, communal, socio economic and other diversities. Our college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The socially-backwards students like ST/SC/OBC (non-creamy layer)/ Minorities are offered special privileges for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources of State Government and UGC. The college has code of ethics for students and a separate code of ethics for teachers and other employees. All are followed irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.
- The students and employees are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting experts and prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachha Bharat, etc. involving students by NSS Units. The college has concerned sub committees to the conduct various programs during the year. The four NSS units of our college have started exclusively to encourage the students and the units are successfully conducting activities to serve the society of nearby localities called 'Adopted Village'. Guest lectures, special lectures and workshops are arranged by eminent personalities of national repute. They deliver lectures on ethics, values, duties, and responsibilities emphasizing on environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates, and class presentation.

INSTITUTIONAL DISTINCTIVENESS

Santal Bidroha Sardha Satabarshiki Mahavidyalaya is located in a rural, backward area of Jungle Mahal of West Midnapore District. Our institutional distinctiveness lies in the fact that due to its location status where a significant student population hails from financially backward and first generation learner, our primary target and challenge is to provide our students with the opportunity for Higher Education at a minimum financial cost. Our college has upgraded itself as per need of the hour. The official Website, Facebook page and WhatsApp groups have been used effectively for the interchange of information and as modes of communication with students. Official YouTube channel is effectively used as a teaching tool along with G-suite accounts for live Google meet classes. Scholarships from government and non-government sources have been made available to ensure a reduced dropout. Counseling for both students and often parents by the mentor group also ensures that the student does not leave the college without fulfilling their pursuit of higher education. In addition to conventional teaching-learning, Skill-based training in Hardware, Soft Skill

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development, Basic Computer training is done after class hours to empower them with various skills for self-reliance and entrepreneurship development and to make them job-ready.

INSTITUTIONAL STRENGTH

- Experienced, efficient and visionary management with the aim to empower girls students.
 - Highly qualified and dedicated faculty team.
 - Use of ICT Tools in all classrooms. There is a Smart Classroom for students and teachers.
 - The college facilitates Integrated Library Management System (ILMS) in the Central Library.
 - The Institution has different types of IT facilities, like laptops, desktops, printers, smart-boards, projectors etc. All the academic buildings have Wi-Fi and Lan internet facilities. Few rooms have the audio system also.
 - The Institute has set up a server to operate the whole office work. The Institute has intercom facilities, digital notice boards, a dedicated computer lab etc.
 - Number of students benefitted by scholarships, free ships etc. provided by the institution/non-government agencies every year.
 - Every year good number of students is being benefitted by guidance for competitive examinations and career counseling offered by the institution.
 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.
 - Implementation of guidelines of statutory/regulatory bodies. The college has wide awareness and undertakings on policies with zero tolerance. Mechanisms for submission of online/offline students' grievances. Timely redressal of the grievances through appropriate committees.
 - Our college actively participates in various co-curricular, extracurricular and cultural activities such as cultural fest, workshop, intercollege competition, departmental competitions, seminars and talks. Students also engage themselves in diverse sports activities at state, zonal, national and university levels.
 - The college organizes and participates in various sports competitions and our college team's bagged prizes in various intercollege, state and national level events.
 - Extending Community Services by planting saplings to save the environment.
 - Safe and secure environment for female students.
 - The institution has implemented an e-governance system in administration, finance, student support and library.
 - Encouragement to create free campus ragging leads to the absence of any single report of complaint of ragging in the last 5 years.
 - The college always helps students from economically disadvantaged backgrounds to overcome various barriers—social, financial and psychological.
 - CCTV monitoring throughout the premises.
 - Wi-Fi enabled campus for all in the College.
 - Green campus with solar cells and continuous power facilities.
- An inclusive and gender-sensitive campus.

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INSTITUTIONAL WEAKNESS

- Location in a rural and underdeveloped area.
- Inadequate number of teachers as per CBCS system requirements, even though the number of teachers has been increased to 55 in the last five years. It is still insufficient to meet the challenges of an increasing number of students.
- The college has no autonomy to recruit faculty independently without the permission of the state government.
- Inadequate support staff.
- Less financial resources and backup from funding agencies.
- Due to the economic and industrial backwardness of Paschim Midinipur district, most of the students come from poor families. Therefore, most of them cannot afford relatively expensive professional courses. This made it impossible for the college to introduce many specialized vocational courses.
- Institute lack in revenue generation.
- More Alumni participation and contribution required.
- Less research activity among faculty.
- Poor performance in NET/SET and competitive exams.
- Campus placement and collaboration is negligible, and the real area of concern for the institution.

INSTITUTIONAL OPPORTUNITY

- Implementation of LMS (Learning Management System)
- Improve the quality of road within the periphery of college
- Improvement of student/computer ratio.
- Facility to build Indoor game infrastructure.
- The introduction of various scholarship schemes like, Kanyashree, Swami Vivekananda Scholarship Scheme etc. and the Student Credit Card Scheme by the West Bengal Government has given students from economically weaker families an opportunity to pursue various career oriented courses in addition.
- The COVID-19 pandemic has given an opportunity to reinvent ways and methods of teaching. Both students and teachers have innovated and adapted to new ways of training on several online platforms, such as Zoom, Google Meet. The challenge of the COVID-19 pandemic has thus turned into an opportunity to improve the quality of the traditional education system with expanded and supplemented quality electronic resources to their general curriculum.
- Faculty development course for teaching and non teaching staff.
- Orientation course related to professional ethics, yoga for the students.
- Initiation of more skill-based programmes.
- Programmes involving local community.
- Strengthening e-content resources as a part of virtual learning in the curriculum.
- Bringing the first-generation learners to the mainstream of education.
- To improve Seminar and auditorium facilities.
- More Field Visits, Industrial Visits and Study tours for students.
- Sign MOU with different government and non-government organizations for student and teacher exchange.

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- To open regular P.G. programs and job-oriented courses.
- Scope of interdisciplinary and sponsored project and improve the quality of research facilities.
- Improvement of the number of teaching and non-teaching staff.

BEST PRACTICES

Best Practice 1

Title of the Practice: Eco-friendly Clean and Green Campus Initiative

Objectives of the Practice:

- To save the human being from the effect of environmental pollution.
- Eco-campus by conservation of plant and green landscaping.
- Planting and maintaining more trees with proper identification by their scientific name, family, local name and a respective "QR Code" for each tree consisting of detailed morphology and uses of the plant.
- Conservation as well as generation energy.
- Efficient use of available water.
- Proper waste management.
- To be aware of environmental degradation factors.
- To accept the clean production concept.
- Restricted entry of pollution causing Fossil fueled vehicles.
- Recycling of organic waste as fertilizer in vermicompost plants.
- Aquaculture plant for the study of aquatic plants.

The Context: In current scenario there is a much need for conservation of nature and natural resources as we are facing several environmental problems. The main caused behind these problems is that human beings are consuming and exploiting natural recourses at a much quicker pace than they can be replenished. Pollution is becoming very serious issue day by day due to deforestation and urbanization. As our College is located at Jangal mahal and most of the students are backward class. It was necessary to aware them about the conservation of forest and other natural resources and also sustainable uses of available water and energy. A clean and healthy environment aids effective learning and provides a conducive learning environment. We decided to educate and make aware students on the issues such as renewable energy sources, waste management and recycling. We decided to work in the areas of power, plant, water and cleanliness. The stakeholders work to develop an eco-friendly, sustainable campus and to disseminate the concept of eco-friendly culture.

The Practice: HEI resolved to work with stakeholders to foster a culture of self-sustainability and eco-friendly campus. The time bound strategies are developed to implement green campus initiatives. At the outset, a "ECO CLUB" committee was formed comprises faculty from the Botany and others departments is constituted in consultation with IQAC. It was entrusted with the task of formulating strategies for a clean and green campus. This helps in strengthening the eco campus. Following are the initiatives for making an eco-friendly campus.

- a) Plantation:** The different varieties of plant species are planted at defined intervals in the campus with the help of stakeholders. During the last five years, the college has planted lots of plants and trees in the campus. The present green campus is the outcome of our sincere efforts. Almost all plants are tagged with their scientific name, family, common name and a respective "QR Code" for their proper

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identification and other uses to the students. The college has a medicinal garden namely "Sido-Kanhu Vesaj Udyan" consisting of different medicinal herbs consisting of local and exotic flora

Some common plant trees in our campus

Sl. No.	Scientific Name	Common Name
1	<i>Ficus benghalensis</i> L.	Bot
2	<i>Polyalthia longifolia</i> (Sonn.) Thwaites	Debdaru
3	<i>Roystonea regia</i> (Kunth) O.F. Cook	Royel Palm
4	<i>Santalum album</i> L.	Swet Chandan
5	<i>Plumeria rubra</i> L.	Lal tagor
6	<i>Mangifera indica</i> L.	Aam
7	<i>Azadirachta indica</i> A. Juss.	Neem
8	<i>Tabernaemontana gamblei</i> Subr. & A.N.Henry	Tagor
9	<i>Ficus religiosa</i> L.	Aswath
10	<i>Mimusops elengi</i> L.	Bakul
11	<i>Schleichera oleosa</i> (Lour.) Oken	Kusum
12	<i>Epipremnum aureum</i> (Linden & André) G.S.Bunting	Money Plant
13	<i>Saribus rotundifolius</i> (Lam.) Blume	Fan Palm
14	<i>Adenanthera pavonina</i> L.	Rakto-chandan
15	<i>Swietenia macrophylla</i> King	Mehagoni
16	<i>Terminalia bellirica</i> (Gaertn.) Roxb.	Bohera
17	<i>Dypsis lutescens</i> (Wendland) Beentje & Dransfield	Ornamental Palm

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Some Medicinal Plant in campus

Sl. No.	Scientific Name	Local Name
1.	Asparagus racemosus Willd.	Satamuli
2.	Ocimum tenuiflorum L.	Tulsi
3.	Curcuma longa L.	Halud
4.	Aloe vera (L.) Burm.f.	Ghirtakumari
5.	Mentha piperita L.	Pudina
6.	Bacopa monnieri (L.) Wettst.	Bramhi
7.	Hygrophila auriculata (Schumach.) Heine	Kulekhara
8.	Piper nigrum L.	Golmorich
9.	Withania somnifera (L.) Dun.	Aswagondha
10.	Cymbopogon schoenanthus (L.) Spreng.	Lemon Grass
11.	Justicia spicigera Schldl.	Lal-Basak
12.	Justicia adhatoda L.	Sada-Basak

b) Conservation of energy: The college receives an inadequate power supply from the local power grid for its academic and administrative needs. Hence, in order to meet our requirements, the resources are used very economically which is resulted in minimum expenditure on fuel, electricity bills. This helps us to overcome reliance on erratic power supply. Following initiatives are employed on campus:

- Tube lights and bulbs have been replaced with LED lamps.
- Installation of solar power street light
- Optimum power utilization is practiced.
- Plants in the campus are watered without wasting the water.
- Rainwater harvesting unit for conservation of water
- A water harvesting system is in place to collect rooftop water into the underground drainage.
- Students are provided safe and clean drinking water.

Evidence of Success:

- The green campus developed by the college helps not only to save the environment but also adds to the beauty of the campus. Besides providing shed to people, the plants are used for scientific studies.
- College is able to save a lot of money on electricity bills due above initiatives and is evidenced from past electricity bills.
- Water conservation methods employed are helping maintain gardens and campus green and eco-friendly.
- Ban on plastic items for plastic free Green Campus.
- Restricted entry of vehicles cause pollution free campus

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- Vermicompost has made the college campus clean and beautiful.
- Eco-campus strategies employed resulted in one of the most beautiful and clean colleges in the vicinity. It has resulted in attracting more students.

Problems Encountered and Resources Required: -

- Preservation and healthy growth of plants require a lot of human resource planning. The water shortage problem was overcome with drip irrigation.
- In the summer season, we have to face a lot of water scarcity.

Notes:

- The college has displayed various slogans on environmental awareness in the campus to propagate the green campaign successfully. These slogans encourage students to protect plants and keep the environment eco-friendly.
- Use of paper cups and plates is encouraged and the use of plastic bags and plastic tea cups is banned. Plastic free culture is imbibed.
- Less paper communication and correspondence are practiced routinely. It encourages and practices communication through e-mails and social media.

Best Practice 2

Title of the Practice: To create social awareness and various extracurricular activities among the students and contribute to local people by the Institution.

Objectives of the Practice:

- To through experience to make good citizens.
- To create awareness about social issues like tobacco free college, and blood donation camp.
- Cleaning of Campus and surrounding area as Swachh Bharat Programme.
- To create social awareness of Pandemic COVID-19.
- To enable the students to know about their social responsibilities.
- Social activities in adopted villages by NSS Unit.
- Hands on training on Mushroom Cultivation.
- To cultivate the writing skills related to the social issues in the young minds.
- To inculcate spirit of help and cooperation among the students to handle the societal needs.
- To promote gender equality through social awareness.

The Context: Along with imparting knowledge among the students, the educational institution focuses on developing responsibilities towards society and inculcating values among the students.

The practice: Community Service is one of the best practices followed in the college. Through the NSS, Unit Forum the students render community services. They arrange programmes on, Child health, food and nutrition, women's health, communicable and vector borne diseases, yoga and health, social welfare schemes etc. This makes students secular and socially responsible citizens. In continuation with these activities, due to the popularity of social media in recent days, the college organized awareness programmes through these platforms. National Service Scheme Units of the college are conducting campaigns on various social issues from time to time. NSS Programme officers of the college are closely monitoring this campaign and ensure its publications on relevant themes. Not only students, but even the stakeholders who visit the campus observe and appreciate this campaign. During the Lockdown period, being at home the volunteers were involved in the "Campaign against Corona Virus". This social media campaign consisting of succeeded in creating

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awareness throughout the nation. The efforts of rural students in popularizing this campaign in the national level received appreciation from various stakeholders. In addition to this as a part of the celebration of NSS day, here as responsible volunteers, they created awareness about the problems of addiction to drugs by publishing various works related to the impact of drug consumption. There are various social activities are performed by the NSS Unit in the adopted village, near the college campus.

Evidence of success: These activities improved students' voluntary participation in social issues and also increased their social responsibilities. It developed a sense of alertness in the young minds about any changes resulting in society. Due to this campaign volunteers found the opportunity to exhibit their talents in the forms of poem writing, creating own quotations, painting and writing short stories. The campaign against Corona made the general public to be aware about the precautionary to be taken during the lockdown period.

Problems encountered and resources required: The very success of social media campaign depends up on internet access. This campaign couldn't reach the remote areas where in there is no internet access. Funds required meeting the expenses related to editing the issues and to recognize and appreciate the volunteers who contributed for the campaign.

Fig. Social awareness video related to Pandemic COVID-19 in NSS West Bengal YouTube Chanel by Dr. Bikash Jana (NSS Programme Officer)

(Link- https://www.youtube.com/results?search_query=bikash+jana+nss)

Fig. Social awareness video related to Pandemic COVID-19 in NSS Westbengal YouTube Chanel by Ms. Torsha Mondal (NSS Volunteers) (Link -

https://www.youtube.com/results?search_query=torsha+mondal+nss)